

# National Casualty Company

Home Office  
Scottsdale, Arizona  
Administrative Office  
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## PERSONNEL CONSULTANTS AND TEMPORARY HELP SERVICES CLAIM/CIRCUMSTANCE/ADMINISTRATIVE HEARINGS SUPPLEMENT

Complete one form for each claim, circumstance or administrative hearing. Answer all questions.

1. Name(s) of individual(s) in the company named in the claim: \_\_\_\_\_

2. Name of Claimant: \_\_\_\_\_

3. To what insurance company did you report this claim or incident? \_\_\_\_\_

A. Date of alleged error: \_\_\_\_\_

B. Date reported: \_\_\_\_\_

C. Date first notice received: \_\_\_\_\_

4. Present status of claim (check one):  in suit  open circumstance  closed

A. If closed:

Total damages paid: .....\$ \_\_\_\_\_

Total Defense Costs paid (including any Deductible paid): .....\$ \_\_\_\_\_

Indicate whether:  court judgment; or  out of court settlement.

B. If in suit or open:

Amount asked in summons.....\$ \_\_\_\_\_

Claimant's settlement demand.....\$ \_\_\_\_\_

Defendant's offer for settlement.....\$ \_\_\_\_\_

Insurer's loss reserve\*.....\$ \_\_\_\_\_

Defense Costs paid to date.....\$ \_\_\_\_\_

Your Deductible that will apply to this claim.....\$ \_\_\_\_\_

\* **Unknown is unacceptable. Please contact the insurance company or the defense attorney for a good faith estimate.**

5. Description of claim (provide enough information to allow evaluation and attach a separate page if additional space is required). Alleged act, error or omission upon which claimant bases claim:

6. What actions have been taken to prevent recurrence of a similar claim?

I/We understand that the information submitted herein becomes a part of the professional liability/employment practices liability application and is subject to the same representations and conditions.

PRINCIPAL'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

(Must be signed by an Owner, Partner or Officer)

### SUBMISSION OPTIONS

Please submit your application to: [StaffingEandO@TargetProIns.com](mailto:StaffingEandO@TargetProIns.com), Or Fax it to: (860) 284-1113